

## 750 HOUR INSTRUCTOR TRAINING COURSE OUTLINE

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### **COURSE DESCRIPTION:**

A study of teaching the basic principles of cosmetology that includes a basic understanding of the skin and hair and products and procedures used in their care.

### **COURSE GOALS:**

Upon completion of this course, the student teacher shall have demonstrated competencies required to pass the Texas Department of Licensing and Regulations teacher's examination and the ability to:

1. Understand and teach the fundamentals of cosmetology.
2. Understand and teach the required sterilization & sanitation processes and procedures.
3. Understand and teach chemical procedures and processes associated with permanent waving, hair coloring, relaxers and recurls.
4. Understand and teach various styles in hairstyling procedures.
5. Understand and teach proper comb-out, blow-drying, iron curling, flat ironing and finishing techniques.
6. Understand and teach various hair sculpting and thinning using various tools, such as thinning shears, razor, scissors, and electric clippers.
7. Understand and teach various scalp and hair conditions and how to apply various scalp and hair treatments in accordance with identified conditions.

### **COURSE FORMAT:**

The course will be a combination of student observations of class lectures, demonstrations and clinic operations and student participation in teaching and clinic management.

### **UNIT OUTLINE:**

#### **I. ORIENTATION (30 HOURS)**

- A. Rules and Regulations
- B. Texas Department of Licensing & Regulations-Its statues, general rules and regulations, and sanitary rulings.
- C. Texas Department of Licensing & Regulations forms and their purposes, including student registration forms, student permit, time reports and examination application.
- D. Professionalism: Ethics and Character
- E. Qualities and Characteristics of a Good Educator

This phase of the program includes instruction in the above areas. It also includes student observation of clinic operations and of all class lectures and demonstrations conducted by licensed instructors

## **II. STATE LAWS AND FORMS (60 HOURS)**

- A. Texas Department of Licensing and Regulations-Its statutes, general rules and regulations, as well as the scope of the licenses applied for.
- B. Texas Department of Licensing & Regulations forms and their purposes, including student registration forms, student permit, time reports and examination application.

## **III. LEARNING THEORY (100 HOURS)**

- A. Professional Development
- B. Salon Ecology
- C. Trichology
- D. Salon Business
- E. Hair Sculpture and Design
- F. Wigs and Hair Additions
- G. Texture
- H. Color
- I. Nails
- J. Skin
- K. Chemistry

## **IV. LESSON PLANS (140 HOURS)**

- A. Lesson Plan Development
- B. Advantages of Lesson Planning
- C. Lesson Objectives
- D. Materials, Implements and Equipment
- E. Educational Aids
- F. Facility
- G. Time Allotment
- H. Prior Student Assignments
- I. Educator References
- J. Motivation or Introduction
- K. Presentation Outline
- L. Activities for Lesson
- M. Summary/Review
- N. Evaluation/Question and Answer
- O. Follow-up Assignment

## **V. METHODS OF TEACHING (180 HOURS)**

- A. Interactive Lecture
- B. Demonstration and Practice
- C. Group Discussion and Discovery
- D. Role-playing and Visualization
- E. Field Trips
- F. Guest Speakers

- G. Projects, Games, and Competitions
- H. Experiments

**VI. CLASSROOM MANAGEMENT (90 HOURS)**

- A. Promoting a Positive Environment
- B. Professionalism in the Classroom
- C. Managing Learner Behavior
- D. Managing Difficult Learner Behavior
- E. Interruptions
- F. Tardiness
- G. Non-participation
- H. Sleeping/Inattentiveness
- I. Conflict Management

**VII. VISUAL AIDS, PREPARATION, AND USE (60 HOURS)**

- A. Why use Visual Aids?
- B. Advantages of Using Visual Aids
- C. Things to Consider
- D. Concepts to Consider
- E. Print Materials
- F. Flip-charts
- G. Audiovisual Materials
- H. Power point
- I. Social Media
- J. White boards

**VIII. EVALUATION TECHNIQUES (90 HOURS)**

- A. Written Evaluations
- B. Project Evaluations
- C. Rubrics
- D. Essay
- E. Pop quiz
- F. Open Book

All student work is done under the direct supervision of a licensed instructor, who monitors the student's performance and provides additional training as needed.

**TOTAL HOURS 750**

## **COURSE EVALUATION**

Written examinations are given on each unit of study. They are graded on how they conduct classes and manage the clinic department. Student instructors are required to have a final grade average of 70.

### **GRADING SYSTEM USED FOR ALL TESTS IS AS FOLLOWS:**

90-100%.....Excellent  
80-89%.....Good  
70-79%.....Satisfactory  
Below 70%.....Failing

## **REFERENCES:**

### **BOOKS:**

- I. Milady Textbook of Cosmetology, Instructor's Manual & Workbook
- II. Pivot Point Designer's Approach to Hair Designing
  - A. Hair Sculpture
  - B. Hair Design
  - C. Texture Design
  - D. Color Design
  - E. Long Hair Design
  - F. Salon Success
- III. Pivot Point's LAB (Online learning platform) for Mindful Teaching Material
- IV. Texas Department of Licensing & Regulations Rules & Regulations Book
- V. Summit Salon Curriculum for Schools

### **AUDIO/VIDEO:**

1. **A Little More Off the Top** by Michael Cole
2. **Exploding Your Potential** by Michael Cole

### **PERIODICALS**

1. Modern Salon Magazine
2. American Salon Magazine
3. Nail Pro Magazine
4. A Little More Off the Top by Michael Cole

### **ON-LINE:**

1. **Pivot Point Lab**
2. **Behind the Chair.com**